

MINUTES OF AN ORGANIZATIONAL MEETING OF THE
BOARD OF DIRECTORS

OF

GRAND MEADOW METROPOLITAN DISTRICT

Held: Wednesday, September 7, 2022, at 2:00 P.M., *via*
teleconference

ATTENDANCE

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Mark Schell
Deborah Schell
William Schell

Also present were: Jennifer Gruber Tanaka, Esq., and Nelson Dunford, Esq., WHITE BEAR ANKELE TANAKA & WALDRON, District general counsel.

**ADMINISTRATIVE
MATTERS**

Call to Order

The meeting was called to order.

Declaration of Quorum and
Confirmation of Director
Qualifications

Ms. Tanaka noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures
of Potential or Existing
Conflicts of Interest

Ms. Tanaka advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tanaka noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Agenda Ms. Tanaka presented the Board with the agenda for the meeting. Upon motion of Mr. M. Schell, seconded by Ms. D. Schell, the Board unanimously approved the agenda as presented.

Excusal of Absences The Board noted the absence of Ms. A. Schell and Ms. K. Schell. Upon motion of Mr. M. Schell, seconded by Ms. D. Schell, the Board unanimously excused their absences.

PUBLIC COMMENT None.

CONSENT AGENDA The Board was presented with the consent agenda items. Upon motion of Mr. M. Schell, seconded by Ms. D. Schell, the Board unanimously took the following actions:

- a. Administrative Matters
 - i. Adopted Resolution No. 2022-09-01: 2022 Annual Administrative Resolution
 - ii. Adopted Resolution No. 2022-09-02: Providing for the Defense and Indemnification of Directors and Employees of the Districts
 - iii. Adopted Resolution No. 2022-09-03: Adopting the Colorado Special District Records Retention Schedule
 - iv. Adopted Resolution No. 2022-09-04: Adoption of Public Records Request Policy
 - v. Adopted Resolution No. 2022-09-05: Resolution Establishing Electronic Signature Policy
 - vi. Adopted Resolution No. 2022-09-06: Resolution Concerning Authorization for Approval of Contracts and Payment of Claims
 - vii. Adopted Resolution No. 2022-09-07: Resolution Calling May 2023 Election
 - viii. Adopted Resolution No. 2022-09-08: Resolution to Opt Out of FAMLI Program
- b. Consultant Matters
 - i. Approved the Engagement Letter with WHITE BEAR ANKELE TANAKA & WALDRON for General Counsel Legal Services
- c. Agreement Matters
 - i. Approved the Intergovernmental Agreement with Town of Mead (as required by Service Plan)

FINANCIAL MATTERS

Conduct Public Hearing on 2022 Budget and Adoption of Resolution No. 2022-09- Mr. M. Schell opened the public hearing on the 2022 budget. Ms. Tanaka noted that the notice of public hearing was published in accordance with Colorado law and noted that no objections

09: Adopting Budget, Imposing Mill Levy and Appropriating Funds were received prior to the hearing. There being no public comment, Mr. M. Schell closed the public hearing.

Upon motion of Mr. M. Schell, seconded by Ms. D. Schell, the Board unanimously adopted the 2022 budget and adopted Resolution No. 2022-09-09: Adopting Budget, Imposing Mill Levy and Appropriating Funds.

LEGAL MATTERS

Resolution No. 2022-09-10: Declaring Inactive Status The Board considered entering into inactive status and determined it was in the best interest of the District to go inactive.

Upon motion of Mr. M. Schell, seconded by Ms. D. Schell, the Board unanimously adopted Resolution No. 2022-09-10: Declaring Inactive Status.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Deborah Schell

[Deborah Schell \(Oct 6, 2023 09:43 MDT\)](#)

Secretary for the Meeting